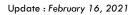


FACT SHEET Annex (Incoming Students)

UFR de Langues étrangères : Modern Languages Department

Contacts	• International Officer:
Confacts	Maud FAÏS-ROMAT
	international.le@univ-grenoble-alpes.fr
	Office F208 (Stendhal Building F, 2 nd floor)
	+33 4 76 82 41 08
	Pedagogical Coordinator:
	Filippo FONIO
	dir-international.le@univ-grenoble-alpes.fr
	Office F312 (Stendhal Building F, 3rd floor)
	+33 4 76 82 80 27
Address (physical)	(Building Stendhal F)
(pary areas)	International Office – UFR de Langues étrangères (Office : F208)
	1491 Rue des Résidences
	38400 Saint-Martin-d'Hères
	FRANCE
Erasmus Code	F GRENOBL 55
Website	<u>UFR de Langues Étrangères</u> (EN)
	(Website in <u>FR</u>)
Fields of Studies	Social Sciences (FR), Translation studies, Civilization, Literature, Languages
Languages	Arabic/Chinese/English/German/Italian/Japanese/Russian/Spanish
Languages Requirements	B1 minimum in French MANDATORY. No official certification required, a language
	level attestation written by your home university must be provided.
	No requirement in all the others languages taught in our faculty
Restriction & Rules	51% minimum of modules in our faculty for EACH semester
	More information (Step 2) on the <u>UGA website</u>
E-nomination Deadline	1st semester: from March 16 to April 30
(Partners)	2 nd semester: from August 27 to September 30
E-nomination Process	• Sign in to our online nomination portal (link sent by email beginning of March and end
(Partners)	of August)
•	Fill in the home university information
	Fill in the nomination form as many times as necessary
	• Specify the courses (Cf. Above Fields of studies and Languages) taken by each
	nominated student, and the necessary adjustments required (extra time, alternate exam
	conditions, etc)
Online Application	1st semester: from March 16 to May 30
Deadline (Students)	2 nd semester: from September 15 to October 18
Application Process	The International Officer of our faculty, send by e-mail, the online application process
(Students)	directly to the nominated student.
	The required documents are:
	all academic transcripts of records
	• curriculum vitae
	• certificate on the ability of French (No official certification required, a letter from
	home university confirming B1 level of French must be provided).
	• cover letter
	• learning agreement signed by the 3 parts (Student, Responsible person at the sending
	institution and our Pedagogical Coordinator)

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Notification of Decision	1st semester: until June 15
(Letter of Acceptance)	2 nd semester: until November 15
Housing Application	1st semester: usually until the last week of June
deadline	2 nd semester: from October to November 15
Housing Assignments	1st semester: end of July
7.00.0	2 nd semester: About a month prior to arrival
Buddy System	Once selected, all students have the possibility to join our buddy system (link will be sent
, . ,	by e-mail). It's about connecting student-volunteers with incoming international students
	in order to provide the international students a helping hand before their arrival and
	also during their mobility.
Orientation Week	1st semester: 1st week of September
-Mandatory-	2 nd semester: 2 nd week of January
•	Exact dates and activities will be sent by e-mail to selected students a month prior to
	arrival
Registration	1st semester: 1st week of September
	2 nd semester: 2 nd week of January
	Mandatory documents for registration:
	Passport or ID (copy and original)
	• Registration form (provided by our faculty and sent by e-mail to the students)
	IMPORTANT: the affiliation to the student social security is no longer part of the
	registration process at the university.
- I C	We strongly recommend to read the <u>Health web page</u> to find out more.
French Courses	20 hours are offered to all students (3 ECTS if passed) 1st semester: during the Orientation week (September)
	2 nd semester: during the 2 nd semester
Courses start date	1st semester: 2nd week of September
Coorses start dute	2 nd semester: 3 rd week of January
Courses end date	1st semester: 3rd week of December
Coorses end dule	2 nd semester: 1 st week of May
Exam Period	1st semester: 2nd to 3rd week of January
EXAM I CHOU	2 nd semester: 1 st to 3 rd week of May
Re-sit Exams	1 st semester: 2 nd to 3 rd week of June
NO-311 EXGITIS	2 nd semester: 3 rd week to last week of June
Courses Catalogue	Catalogue UGA (FR)
	Courses of the Modern Languages Department (FR)
	Specific & Preferential courses – UFR (FR) To download on the right
Types of Courses	Specific courses CS designed exclusively for international students.
(please refer to our Specific	• Preferential courses CP recommended to international students for their academic
& preferential courses	relevance, classes with French students)
above)	• General courses CG which are part of the general catalogue of the university.
Learning Agreement	Only our pedagogical coordinator validates and sign it
Transcript of Records	One transcript per year (ONLY electronic copy).
	FY students will receive their ToR at the end of the year
	1st semester: March
	2 nd semester: June or July (depends on re-sit exams)
Certificates of	We don't give any documents to incoming students, but the international officer will
Attendance/Departure	sign documents from the home university.
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