

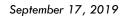
## **FACT SHEET Annex (Incoming Students)**

UFR de Langues étrangères : Modern Languages Department

_	
Contacts	• International Office :
	Maud FAÏS-ROMAT
	maud.fais-romat@univ-grenoble-alpes.fr
	international.le@univ-grenoble-alpes.fr
	Office F208 (Stendhal Building F, 2 <sup>nd</sup> floor)
	+33 4 76 82 41 08
	Pedagogical Coordinator
	Filippo FONIO
	filippo.fonio@univ-grenoble-alpes.fr
	Office F312 (Stendhal Building F, 3 <sup>rd</sup> floor)
	+33 4 76 82 80 27
Address (physical)	(Building Stendhal F)
	International Office – UFR de Langues étrangères
	1491 Rue des Résidences
	38400 Saint-Martin-d'Hères
	France
Erasmus Code	F GRENOBL 51
Website	<u>UFR de Langues Étrangères (</u> FR)
Fields of Studies	Social Sciences (FR), Translation studies, Civilization, Literature, Languages
Languages	Arabic/Chinese/English/German/Italian/Japanese/Russian/Spanish
Languages Requirements	B1 minimum in French MANDATORY. No official certification required, a
	language level attestation written by your home university must be provided.
	No requirement in all the others languages taught in our faculty
Restriction & Rules	51% minimum of modules in our faculty for EACH semester
	More information (Step 2) on <u>UGA website</u> (FR)
E-nomination Deadline	1st semester : from March 15 to April 30
(Partners)	2 <sup>nd</sup> semester : from August 27 to September 30
E-nomination Process	• Sign in to our online nomination portal (link sent by email beginning of March
(Partners)	and end of August)
	Fill in the home university information
	Fill in the nomination form as many times as necessary
Online Application	1st semester: from March 15 to May 30
Deadline (Students)	2 <sup>nd</sup> semester: from September 15 to October 17
Application Process	The International Officer of our faculty send by email the online application
(Students)	process directly to the nominated student.
	The required documents are:
	• all academic transcripts of records
	• curriculum vitae
	• certificate on the ability of French (No official certification required, a letter
	from home university confirming B1 level of French must be provided).
	• cover letter
	• learning agreement signed by the 3 parts (Student, Responsible person at the
	sending institution and our Pedagogical Coordinator)

## Postal address

UFR de Langues étrangères - RI - F208 CS 40700 38058 Grenoble Cedex 9 FRANCE





Notification of Decision	1st according small long 1.4
	1st semester: until June 14
(Letter of Acceptance)	2 <sup>nd</sup> semester: until November 15
Housing Application	1st semester: from June 4 to July 1
	2 <sup>nd</sup> semester : from October to November 15
Housing Assignments	1st semester: end of July
Double Contract	2 <sup>nd</sup> semester: About a month prior to arrival
Buddy System	Once selected, all students have the possibility to join our buddy system (link for
	registration will be sent by email).  It's about connecting student-volunteers with incoming international students in
	order to provide the international students a helping hand before their arrival
	and also during their mobility.
Orientation Week	1st semester: 1st week of September
-Mandatory-	2 <sup>nd</sup> semester: 2 <sup>nd</sup> week of January
-Manadiory-	Exact dates and activities will be sent by email to selected students a month
	prior to arrival
Registration	1st semester: 1st week of September
	2 <sup>nd</sup> semester: 2 <sup>nd</sup> week of January
	Mandatory documents for registration :
	Passport or ID (copy and original)
	Registration form (provided by our faculty)
	IMPORTANT: the affiliation to the student social security is no longer part of the
	registration process at the university.
	We strongly recommend to read the <u>Health web page</u> to find out more.
Courses start date	1 <sup>st</sup> semester: 2 <sup>nd</sup> week of September
	2 <sup>nd</sup> semester : 3 <sup>rd</sup> week of January
Courses end date	1st semester: 3rd week of December
	2 <sup>nd</sup> semester : 1 <sup>st</sup> week of May
Exam Period	1 <sup>st</sup> semester : 2 <sup>nd</sup> to 3 <sup>rd</sup> week of January
	2 <sup>nd</sup> semester: 1 <sup>st</sup> to 3 <sup>rd</sup> week of May
Re-sit Exams	1st semester: 2nd to 3rd week of June
	2 <sup>nd</sup> semester: 3 <sup>rd</sup> week to last week of June
Courses Catalogue	Catalogue UGA (FR)
	Courses of the Modern Languages Department (FR)
	Specific & Preferential courses – UFR (FR)
Types of Courses	• Specific courses CS designed exclusively for international students.
/mlassas vafas ta assu BDF	• Preferential courses CP recommended to international students for their
(please refer to our PDF	academic relevance, classes with French students)  • Caparal saureses CG, which are part of the general satalogue of the university
Catalogue above) Learning Agreement	<ul> <li>General courses CG which are part of the general catalogue of the university.</li> <li>Only our pedagogical coordinator validate and sign it</li> </ul>
	,
Transcript of Records	One transcript per year ( <b>ONLY electronic copy</b> ).  FY students will receive their ToR at the end of the year
	1st semester: March
	2 <sup>nd</sup> semester: June or July (depends on re-sit exams)
Certificates of	We don't give any documents to incoming students, but the <b>international officer</b>
Attendance/Departure	will sign documents from the home university.
· ····································	J.g.: 4.030momo nom mo nomo om oranji